



Job Posting Announcement – Education Assistant/Academic Tutor

About CITY Center for Collaborative Learning

CITY Center for Collaborative Learning designs, implements, and advances innovations in teaching and learning that transform the lives of young people and their educators. The Tucson-based nonprofit offers professional development and community engagement experiences for educators and education advocates, while leading three small secondary schools that serve as demonstration sites.

Education Assistant/Academic Tutor Summary

We are seeking an Education Assistant to support middle and high school students with Individualized Education Plans (IEPs) to ensure academic success with general education coursework. Provide inclusive support for students in general education classrooms and reteach concepts during study skills class. Work in close collaboration with the certified special education teacher and general education teachers to differentiate instruction.

Specific functions include:

- Assist with work completion and reteaching of concepts taught in general education courses, including all levels of high school math, science and humanities
- Provide accommodations and modifications as outlined in students' IEPs
- Develop positive relationships with students and staff
- Work with students in general education classrooms, small groups and one-on-one
- Utilize positive behavioral support strategies
- Participate with instructional staff in collaborative professional development
- Work collaboratively with general education teachers in co-planning and teaching to meet the needs of all learners

Qualifications

- Associates degree (or higher) required
- Experience in working with children in school or non-school settings
- Demonstrated success as a reliable and collaborative employee
- Strong work ethic, interpersonal skills, initiative and independence
- Demonstrable knowledge of math curriculum (preferably through algebra II)
- Ability to be self-directed and anticipate student needs

Job Type: Part time/Full time

Full Time Salary: \$33,000

Benefits: depending on weekly hours, competitive health insurance benefits; Arizona State Retirement System participation

Work Year: Based on the approved school-year calendar, approximately August 2019 for the 2019-20 school year

Location: Downtown Tucson, AZ

Website link: <http://CITYccl.org/about/contact/employment/> Search is open and ongoing until position is filled. Start date approximately August 1, 2019.

CITY Center for Collaborative Learning seeks to have a teaching staff that reflects the diversity of its student population. Minority and bilingual candidates are encouraged to apply.

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