



Director of Professional Development Outreach

CITY Center for Collaborative Learning leads three small secondary schools that are implementing innovative practices on a daily basis. Our next level of impact is collaborating with schools and teachers in Southern Arizona and beyond to share what we do and to help build capacity so that we can all do our best work for all students.

Position Summary

The Director of Professional Development Outreach oversees all external professional development initiatives and offerings that CITY Center provides for regional and national participants. The position also helps to coordinate network-wide professional development for CITY Center educators across its 3 schools to build capacity internally in collaboration with the principals.

Position Functions

- Serves as lead facilitator for professional development workshop offerings
- Markets, promotes, and recruits participants for PD/outreach offerings; develops clients for CITY Center consulting work
- Communicates effectively through a variety of media (website, social media, print, etc) with internal and external stakeholders – CITY Center teaching staff, Arizona teachers, school and district leadership in Southern AZ, community partners, program funders
- Develops and fosters strategic partnerships with district and regional leaders, funders, etc.
- Collects and shares program data
- Grows program revenue streams (fee-based, grants, sponsorships)
- Helps in efforts to elevate the profile of CITY Center’s demonstration schools and collaborates with school leadership on internal professional development
- Helps to develop a team of CCCL outreach faculty from faculty at the 3 CCCL schools
- Serves as a thought leader in the field; writes and publishes on exemplary practices happening within CITY Center demonstration sites and education issues more broadly

Examples of the Director’s work:

- **Portfolio of Exemplary Practices and Services:** Develops and manages portfolio of services focused on CITY Center’s exemplary practices, such as demonstrations of learning, project based learning, critical friendship, and advisories.
- **Delivery of PD Experiences:** Leads/collaborates to provide on-site professional development for schools, districts, and other education organizations, as well as offer workshops at regional and national conferences.
- **School Study Tours:** Conducts day-long and half-day ‘study-tours’ of CITY Center’s demonstration schools for adult learners who interested in particular best practices.

- **Residency Workshops:** Collaborates with the principals and staff of CITY Center's demonstration schools to identify best instructional practices and design/deliver day-long immersive experiences for adult learners on these practices.
- **Edcamp Tucson:** Convenes the biannual 'Edcamp Tucson' events.
- **Community Events:** Plans events on education topics for community-wide audiences, such as the annual fall film screening. Leadership includes selecting focus issues, coordinating with venue and community partners, developing event programming, and marketing.
- **PLC Summer Institute:** Leads/collaborates to provide 5-day immersive training in the SRI 'Critical Friendship' model for facilitating transformational learning communities.

Qualifications

- Extensive and varied experience in public education and school reform, preferably as a classroom teacher, curriculum developer, teacher trainer, advocate, and administrator
- Understanding of school reform issues and knowledge of school reform organizations
- Experience in design and implementation of K-12 staff development programs aimed at transforming curriculum/instruction
- Demonstrated cross-cultural competency and experience working with diverse student and educator populations
- Experience leading school reform initiatives
- Demonstrated ability to develop and manage fee-for-service programs and to fundraise
- Proven ability to network with school district leaders, principals and teacher practitioners
- Strong oral and written communication skills
- Ability to work independently and as part of a team

Position Details:

- Job Type: Full Time
- Salary: Regionally competitive leadership salary, commensurate with experience; approximate range will be \$50,000-\$62,000
- Benefits: Competitive health insurance benefits; participation in Arizona State Retirement System
- Start Date: Goal of May 14, 2018 (flexibility to negotiate for a later date if necessary)
- Reports to the Executive Director of CITY Center for Collaborative Learning
- Location: Downtown Tucson, AZ
- Website link: <https://citycl.org/about/contact/employment/>

Application Procedure:

Submit cover letter, resume, and a minimum of three professional references via mail or email by March 15, 2018, to Carrie Brennan, Executive Director, CITY Center for Collaborative Learning, 47 E. Pennington St., Tucson, AZ 85701, carrie@citycl.org

About CITY Center for Collaborative Learning

CITY Center for Collaborative Learning designs, implements, and advances innovations in teaching and learning that transform the lives of young people and their educators. The Tucson-based nonprofit offers professional development and community engagement experiences for educators and education advocates, including school visits and workshops, while leading three small secondary schools that serve as demonstration sites. Visit CITYcl.org.